



VOLUNTEER INFORMATION



MISSION STATEMENT

Rocky Mountain Mennonite Camp is a ministry of the Mennonite Church with the purpose of providing a place of retreat which encourages holistic Christian growth by fostering the spiritual, social, physical, and intellectual growth of each guest.

PURPOSE

The overall purpose of Rocky Mountain Mennonite Camp is to complement and reinforce the Mennonite understanding of how to live the teachings of Christ in all of life's situations and relationships.



ROCKY MOUNTAIN MENNONITE CAMP

709 County Road 62
Divide, CO 80814

719-687-9506
719-687-2582 (fax)

info@rmmc.org
www.rmmc.org

VOLUNTEER POSITION OPTIONS

- Maintenance Supervisor
- Maintenance staff
- Assistant Food Service Director
- Food Service staff
- Housekeeping staff
- Office staff
- General staff



DATES VOLUNTEERS ARE NEEDED

Volunteers are needed all year in various positions. As the seasons change, so do the projects and tasks. The number of daily guests increase during the summer season and are mostly present at camp on weekends during the off season (of course with exceptions). September to May is considered **Off Season**, and June to August is considered **Summer Season**.

SHORT TERM VOLUNTEERS

Short term positions are typically two weeks or less. They range from helping with outdoor projects like painting, landscaping, chopping wood, etc. Other opportunities where we might need help would be with housekeeping or kitchen. Based on your ability and willingness, we can find tasks that fits our ministry needs and your gifts. No application is necessary if you are with us for shorter than two weeks. Please call us to discuss your interest. Free housing, food and health insurance coverage (up to \$5,000 for those without primary insurance) is offered for those unable to make longer term commitments.



LONG TERM VOLUNTEERS

Long term positions are longer than two weeks. If you are considering a long term position, please complete an application and three references (from people other than immediate family & peers). We are listed with Mennonite Mission Network as a service location for SOOP. An application from them is also acceptable. Visit the SOOP website for more information. Submit an application and references to camp via email or mail.

10. CAMPER SUPERVISION POLICIES

Only camp personnel who have been properly orientated through Staff Orientation week and have had a background check with three references can have access to campers. Authorized camp staff will be the only persons allowed to solely supervise campers for the safety of the camper and staff. As a volunteer we ask that during meal times you sit at the assigned Staff & Volunteers table. If there is ever a time where you find yourself alone with campers, please find the Program Director or Executive Director immediately.



11. PERSONAL CONDUCT

The use of tobacco, marijuana, alcohol, and illegal drugs do not serve the best interest of the camp and are not permitted.

FREQUENTLY ASKED QUESTIONS

Who should I contact if I'm interested in volunteering?

Corbin Graber, executive director, oversees the projects and services that are in need of volunteers and can be contacted by email, corbin@rmmc.org, or phone, 719-687-9506.



Do you allow pets?

No.

Can I bring my family to volunteer?

If families are interested in volunteering, we ask that one parent works while the other parent watches the children. Parents can rotate working and child-care throughout the time here at camp based on our volunteer needs. Kids are welcome to pitch in as they situation provides for their safety and the safety of others.

I have an RV. Can I bring that to stay in while volunteering?

Yes! RV sites are available June to September. We'll need to coordinate site space when you plan to be here but an RV is certainly an option for your housing. Hook up sites include water and electricity with a few sites that also include sewer.

PERSONNEL POLICIES

1. APPLICATION REQUIREMENTS

For Short Term Volunteers

- No application is needed
- Contact camp via email or phone

For Long Term Volunteers

- Completed application form
- Three personal references

2. ITEMS PROVIDED BY VOLUNTEER

- Transportation to and from camp
- Sturdy/work clothing
- Mountain boots or work shoes
- Warm jacket
- Poncho or raincoat
- Warm sleeping bag or bedding
- Towels and personal toiletries
- Water bottle
- Flashlight
- Optional items: camera, musical instruments, camping & sports equipment

3. HOUSING

Volunteers are provided with available facilities at no cost. Housing accommodations range in amenities and will depend on the time of year and the number of guests/other volunteers at the camp. Some facilities are only beds and utilize the area bathhouse. Other facilities are apartment style and include a private bedroom, bathroom, kitchen and living area. RV hookups with water, sewer, and electricity are available from June to September.

4. FOOD

For Summer Season Volunteers

- Meals will be provided daily at no cost from the camp food service.
- Volunteers may bring/buy personal food items and store it in the Staff Lounge refrigerator or their personal accommodation's kitchen.

For Off Season Volunteers

- Food will be provided at no cost when camp meals are prepared for guests.
- When meals are not served for guests, food will be provided at no cost for volunteers to prepare for themselves in their accommodation's kitchen.
- Volunteers may bring/buy personal food items and store it in the Staff Lounge refrigerator or their personal accommodation's kitchen.



5. LAUNDRY FACILITIES

Camp has a laundry room with washers and dryers for staff and volunteer use. Laundry detergent is provided.

6. VEHICLES

Camp vehicles are to be used for camp business only and not available for personal use. Volunteers may have personal cars at camp. All vehicles must:

- have adequate liability insurance coverage.
- be parked in designated areas.
- not be used to transport campers (legal implications).
- be operated considerably and responsibly.

7. CAMP TELEPHONES / COMPUTERS

Camp phones and a designated computer are available for personal use after camp office hours. Please limit length of personal phone calls and computer use to allow for other staff, guests, and volunteers to use them as well. Personal laptops and electronic devices with wi-fi capabilities are welcome to connect to the RMMC wi-fi network.

8. WORK SCHEDULES & TIME OFF

Work Schedules

- Assigned an eight hour shift each day
- Shift times will depend on position and needs of camp
- Typical shifts are scheduled between breakfast and supper, and Kitchen shifts from 6:30am - 2:30pm or 11:00am to 7:00pm.
- Will be given a set time to break for meals
- May ask supervisor for additional break if necessary

Time Off (for Long Term Volunteers)

- 5½ work days with 1½ days off per week
- Day off requests will be considered to meet the needs of all volunteers/staff

9. RESCHEDULING RESPONSIBILITIES

Every volunteer must be amenable to re-scheduling since the nature of our ministry does not allow for a rigid schedule. Conditions sometimes demand occasional temporary changes in responsibilities. All volunteers and staff are asked to be willing to accept such assignments as needed.

